



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	DAKSHIN KAMRUP GIRLS' COLLEGE
• Name of the Head of the institution	Dr. Nara Kanta Adhikary
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8638984714
• Mobile No:	9435342914
• Registered e-mail	dkgcmirza1988@rediffmail.com
• Alternate e-mail	dkgcprincipal@gmail.com
• Address	Vill-Kochpara, P.O- Mirza, Distrct- Kamrup, Assam, Pin-781125
• City/Town	Guwahati
• State/UT	Assam
• Pin Code	781125
2.Institutional status	
• Affiliated / Constitution Colleges	affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Gauhati University				
• Name of the IQAC Coordinator	Dr. Ripun Doley				
• Phone No.	8638656436				
• Alternate phone No.	9678919628				
• Mobile	8638656436				
• IQAC e-mail address	dkgcmirza1988@rediffmail.com				
• Alternate e-mail address	dkgcprincipal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	www.dkgirlscollege.ac.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://dkgirlscollege.ac.in/wp-content/uploads/2023/12/Academic-Calendar-2023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.55	2023	03/01/2024	02/01/2029
6.Date of Establishment of IQAC			23/08/2003		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Enhancing Academic Infrastructure: The IQAC facilitated the establishment of a Central Library and College Canteen, supporting academic and personal development, and launched an Incubator Centre to foster innovation and entrepreneurship.</p>		
<p>Promoting Academic Excellence and Research: The publication of an ISSN Peer-Reviewed Journal and the preparation of the Academic Calendar 2024-2025 ensure academic rigor and research advancement.</p>		
<p>Strengthening Collaborations: Proposals submitted to ICSSR for national seminars on women empowerment and literature foster academic discourse. A grant from ICICI Foundation enabled the procurement of 24 computers, modernizing technological infrastructure.</p>		
<p>Encouraging Skill Development: A "Basic to Bridal Makeup" course empowered students with entrepreneurial skills, while the renewed MoU with ICT Academy enabled Infosys CSR training, enhancing employability for BA final-year students.</p>		
<p>Fostering Environmental and Cultural Enrichment: The development of gardens and orchid plantations enriched the campus environment, while solar lights installed with Sun Pharma LTD support sustainable infrastructure.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Submission of SSR for GB Approval	The Governing Body (GB) approved the Self-Study Report (SSR) and recommended submission in accordance with NAAC guidelines.
Approval of Budget for Upcoming NAAC Peer Team Visit Expenditure	The Governing Body (GB) approved the proposed budget as recommended by the IQAC for the NAAC Peer Team visit.
Opening of Central Library and College Canteen	<ul style="list-style-type: none"> • The Central Library was formally opened on 3rd August 2023. • The College Canteen began operations on 27th July 2023.
Renovation of the Principal Chamber	The Principal's chamber was successfully renovated as per the recommendations of the Governing Body (GB) and the College Construction Committee.
Preparation of College Newsletter and College at a Glance	<ul style="list-style-type: none"> • College Newsletter: Mrs. Juni Das was entrusted with the task of preparing the newsletter, which was successfully published by the college. • College at a Glance: Dr. Ripun Doley was assigned to prepare College at a Glance, and it was published in November 2023.
Proposal Sent to Sun Pharma LTD for Solar Lights	Sun Pharma LTD installed 10 solar lights in the college premises, significantly enhancing campus infrastructure.
Preparation of Gardens for the College Canteen, Department Block, and Orchid Plantation	<ul style="list-style-type: none"> • Gardens were developed near the College Canteen and Department Block. • Orchid plantations were successfully carried out, enriching the aesthetic value of the college premises.
Proposal Sent to Local MLA for	A proposal was sent to the

<p>an Open Stage</p>	<p>Honorable MLA of Palasbari, Srijut Hemanga Thakuria. Financial support for the construction of the open stage was granted under the Chief Minister's Untied Fund, facilitating the development of this project.</p>
<p>Providing Slot of Dates for NAAC Peer Team Visit</p>	<p>In accordance with the permission granted by the Governing Body (GB), three probable slots for the NAAC Peer Team visit were proposed to NAAC: • 16-17 November 2023 • 4-5 December 2023 • 29-30 December 2023. The Peer Team conducted its visit on 29-30 December 2023 and accredited the college with a B+ grade, achieving a CGPA of 2.55 in the 3rd cycle of accreditation.</p>
<p>Organization of Workshop on Campus Bird Count</p>	<p>A two-day workshop on Campus Bird Count was successfully organized on 1st-2nd November 2023 in collaboration with Banyan Bandhu. The workshop took place in the college premises and received an enthusiastic response from participants, fostering awareness of biodiversity.</p>
<p>Felicitation of Dr. Mitali Kathkatia, Programme Officer, NSS Unit</p>	<p>Dr. Mitali Kathkatia, Programme Officer of the NSS Unit, Dakshin Kamrup Girls' College, was felicitated on 16th October 2023 for receiving the prestigious National NSS Award for the session 2021-2022, conferred by the Honorable President of India on 29th September 2023. This report highlights the commendable efforts and progress made by the IQAC in implementing the resolutions, contributing to</p>

	the continued growth and excellence of the institution.
Opening of PG Courses and Introduction of Certificate/Add-On Courses by Departments	In line with the recommendations of the NAAC Peer Team: • The process of opening Postgraduate (PG) courses is underway. • Departments have been instructed to introduce add-on and certificate courses from the upcoming academic session.
Setup of Incubator Centre	An Incubator Centre was successfully established to promote innovation and entrepreneurship. • Coordinator: Mrs. Indrani Devi, Associate Professor, Department of Economics. • Secretary: Ms. Chinmoyee Chetia.
Collection of Feedback from Students	Student feedback was collected online by the IQAC. Actions were implemented as per the recommendations received, addressing key areas highlighted by the students.
Preparation of Prospectus and Leaflet	• A college leaflet was prepared under the guidance of Dr. Ripun Doley. • The college prospectus was prepared collaboratively by Dr. Ranjan Bhuyan and Dr. Jagannath Barman.
Publishing a Peer-Reviewed Journal	The Research Committee of the college has been entrusted with the responsibility of publishing an ISSN Peer-Reviewed Journal, aiming to foster research excellence within the institution. This report reflects the IQAC's proactive approach in implementing the resolutions, contributing to the academic growth and infrastructural advancement of the college

<p>Submission of National Seminar Proposals to ICSSR</p>	<ul style="list-style-type: none"> • Two seminar proposals were submitted to ICSSR for financial grants: 1. Department of History and Political Science: The proposal titled
<p>Proposal for Computer Lab Grant to ICICI Foundation</p>	<ul style="list-style-type: none"> • A proposal was sent to the ICICI Foundation for financial assistance to establish a computer lab. • The ICICI Foundation approved the proposal and agreed to provide 24 computers under CSR grants to the college.
<p>Preparation and Publication of the Academic Calendar 2024-2025</p>	<ul style="list-style-type: none"> • The IQAC prepared the Academic Calendar for the session 2024-2025 in alignment with the affiliated university's guidelines. • The finalized calendar has been uploaded on the college website for easy access by students and faculty members.
<p>Two-Day Workshop on Enhancing Learning and Academic Excellence through ICT Tools</p>	<ul style="list-style-type: none"> • A two-day workshop titled
<p>Skill Development Programme for Students</p>	<ol style="list-style-type: none"> 1. Renewal of MoU with ICT Academy: <ul style="list-style-type: none"> o The IQAC renewed the MoU with ICT Academy. Under this collaboration, CSR training with Infosys has been planned for BA final year students, aiming to enhance their employability and technical skills. 2. Basic to Bridal Makeup Course: <ul style="list-style-type: none"> o Under the initiative of the Career Guidance Cell of the college, a one-month course on Basic to Bridal Makeup was conducted from 6th June to 6th July 2024, providing students with entrepreneurial and vocational training opportunities.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Governing Body	06/07/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	21/02/2024

15. Multidisciplinary / interdisciplinary

Dakshin Kamrup Girls' College, Mirza, has been at the forefront of providing multidisciplinary education, fostering holistic learning and intellectual growth. With the introduction of the New Education Policy (NEP) 2020, the college has seamlessly integrated multidisciplinary and interdisciplinary approaches into its academic framework, ensuring the comprehensive development of its students. Aligned with the directives of Gauhati University, the college now offers multidisciplinary courses to FYUGP students, allowing them to choose from a wide array of subjects and value-added courses across disciplines. This flexibility enables students to tailor their academic paths to their interests and aspirations, transcending traditional academic boundaries. The NEP 2020's vision of broad-based, flexible, and holistic education has inspired the college to prepare for the transition to a four-year undergraduate program. This includes certification at various levels, ensuring opportunities for academic progression and skill acquisition at every stage. A dedicated committee is actively working on implementing the NEP directives while continuing the college's signature certificate courses that provide practical knowledge and vocational skills. The college's emphasis on interdisciplinary activities, such as seminars, conferences, and workshops, enriches students' learning experiences. Courses in diverse areas like communication skills, computer literacy, health and hygiene, tourism, photography, and journalism ensure students are equipped with practical expertise and a broader perspective. By embracing the NEP 2020's transformative vision, Dakshin Kamrup Girls' College is committed to creating an inclusive and future-ready educational environment, empowering students to excel in a dynamic and

interconnected world.

16.Academic bank of credits (ABC):

1. The Academic Bank of Credits (ABC), an initiative under the National Education Policy (NEP 2020) by the University Grants Commission (UGC), is a revolutionary step towards academic mobility and flexibility. Dakshin Kamrup Girls' College, Mirza, is eagerly preparing to adopt this innovative framework, which serves as a digital repository of credits earned by students throughout their educational journey. ABC enables students to create personalized accounts, authorizing their colleges or universities to access their credit records. This system facilitates a seamless credit transfer mechanism and supports the NEP's principle of multiple entries and exits, allowing students to craft their own academic paths toward degrees, diplomas, or certifications. To ensure smooth implementation, the college will organize orientation and handholding sessions to guide students in generating their unique 12-digit ABC ID via the Digi Locker platform. These sessions will provide comprehensive knowledge about the benefits of ABC, including how to open accounts, utilize multiple entry and exit options, and transfer credits seamlessly. Students will also learn how ABC serves as an authentic reference for their credit history, enhancing their academic flexibility. The institution encourages students to explore online platforms like SWAYAM and Coursera to earn additional credits, alongside participation in activities like NSS and Yuva Tourism Club. By embracing ABC, Dakshin Kamrup Girls' College aims to foster a multidisciplinary approach, making students more skilled and adaptable while enriching their overall learning experience. This initiative aligns with the college's commitment to holistic education and innovative academic practices.

17.Skill development:

Dakshin Kamrup Girls' College, Mirza, has been steadfastly committed to enhancing the skill sets of its students through a range of innovative programs and initiatives. The institution prioritizes skill development as a cornerstone of holistic education, aiming to equip students with the competencies necessary for personal growth and professional success. The college regularly organizes soft skill and personality development programs, alongside various certificate and add-on courses, to empower students with practical knowledge. Hands-on training in computer operations, including certificate and postgraduate diploma courses and Tally, ensures students are well-versed in digital literacy, a critical skill in today's world. Workshops and training sessions, such as beautician courses and bakery-making workshops, have been pivotal in promoting economic

independence among students. Additionally, life skills training in areas like self-defense, yoga, dance, and music fosters confidence and well-rounded development. To prepare students for competitive exams, the college frequently holds seminars and workshops, including specialized talks organized by the IQAC, such as sessions on cracking civil service examinations. The NSS Unit, Skill and Human Resource Development Cell and Career Guidance Cell of the college plays a vital role in nurturing resilience and adaptability among students, preparing them for real-world challenges. With the NEP 2020 set to incorporate more skill-based courses into the curriculum, the college envisions introducing additional personal grooming courses to boost student confidence and financial independence. This robust focus on skill development underscores the institution's dedication to creating empowered and capable individuals.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Dakshin Kamrup Girls' College, Mirza, has consistently embraced the integration of Indian Knowledge Systems (IKS) into its academic and non-academic frameworks, fostering a deep connection with the nation's cultural and linguistic heritage. Through a variety of initiatives, the college aims to instill Indian values, ethos, and traditions in its students, promoting a sense of pride and rootedness. Departments such as Philosophy, Education, and History play a pivotal role in embedding Indian spiritual and cultural values into their curricula. Faculty members have also participated in government-sponsored Faculty Development Programs on IKS, contributing valuable insights and advancing the integration of Indian wisdom into modern education. The college celebrates Indian languages and traditions by offering Assamese as a Major/Honours and Generic course. Additionally, students have the flexibility to choose English or Assamese as their medium of study during their bachelor's program. Faculty members frequently adopt bilingual teaching methods (English and Assamese), enhancing students' understanding and fostering inclusivity. Cultural events, such as the college's annual sports week cultural rally, provide students with opportunities to showcase their appreciation for Indian traditions. Competitions in essay writing, poetry, folk songs, and dances during College Week further encourage students to explore and celebrate their cultural heritage. The college commemorates important cultural and linguistic events such as Mother Tongue Day, Saraswati Puja, and International Yoga Day. A notable example of its commitment to IKS is the ICSSR-sponsored national seminar on "Women in Indian Knowledge Systems: Revisiting Gender Dynamics and

Empowerment of Women Through History" held in August 2024. Through these efforts, Dakshin Kamrup Girls' College ensures that students remain deeply connected to Indian languages, arts, and traditions, fostering holistic development rooted in the nation's rich heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Dakshin Kamrup Girls' College, Mirza, is committed to the implementation of Outcome-Based Education (OBE) to ensure that students achieve measurable and meaningful learning outcomes aligned with academic excellence and employability. The college has established well-defined Programme Outcomes (PO) and Course Outcomes (CO), which are formulated based on the guidelines of Gauhati University, the institution's vision and mission, learners' skill competencies, ethical aptitude, and career prospects. To evaluate the attainment of these outcomes, a structured mechanism is in place. Assessments include both direct measures such as internal assessments (20 marks) and final semester examinations (80 marks), with methodologies like written tests, assignments, presentations, practicals, and viva voce. External examiners prepare question papers to ensure alignment with the prescribed course outcomes. Additionally, the institution tracks students' progression into higher education and employment as an indicator of course success. Indirect measures include evaluating students' engagement in co-curricular and extracurricular activities, reflecting the practical application of their learning. Training sessions for faculty on the OBE framework further strengthen the institution's preparedness, ensuring effective implementation. Orientation programs introduce students to the OBE paradigm during their induction, outlining program outcomes and aligning teaching plans accordingly. Regular student-faculty meetings enhance pedagogical alignment with desired outcomes. The integration of e-learning platforms like Google Classroom and WhatsApp enriches resource sharing and classroom learning, further supporting OBE objectives. This comprehensive approach ensures that Dakshin Kamrup Girls' College delivers high-quality education, empowering students to achieve academic and professional success.

20.Distance education/online education:

Dakshin Kamrup Girls' College, Mirza, is well-prepared to meet the growing demands of distance and online education, ensuring that students from diverse backgrounds have access to quality learning opportunities. The college offers both undergraduate and postgraduate programs through its distance education centers, complemented by robust online education platforms tailored to modern

needs. An e-learning platform has been established to provide digital learning resources, making education more accessible and engaging. Teachers contribute by creating audio-visual study materials and conducting classes through tools such as Google Classroom, Google Meet, Zoom, and flipped classrooms. WhatsApp is also utilized for sharing study materials and maintaining seamless communication. This integration of offline and online modes has transformed teaching-learning into a dynamic and flexible process. During the COVID-19 pandemic, the college adeptly transitioned to online education, conducting academic activities, including project submission and evaluation, entirely online—a practice that continues for students' convenience. The college library also supports online access to study materials, enhancing the distance education experience. Faculty and students have gained proficiency in using digital tools like Zoom, Google Tools, Jio Meet, and Smart Classrooms to develop and deliver e-content, including short videos and interactive presentations. These innovations offer students flexibility to learn at their own pace and explore topics beyond the traditional curriculum. By embracing a blended learning approach and leveraging digital tools, Dakshin Kamrup Girls' College ensures that distance and online education not only meets academic standards but also enriches students' learning experiences, making education accessible, flexible, and future-ready.

Extended Profile

1.Programme

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	946
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	171
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		View File
2.3 Number of outgoing/ final year students during the year		347
File Description		Documents
Data Template		View File
3.Academic		
3.1 Number of full time teachers during the year		26
File Description		Documents
Data Template		View File
3.2 Number of Sanctioned posts during the year		27
File Description		Documents
Data Template		View File
4.Institution		
4.1 Total number of Classrooms and Seminar halls		05
4.2 Total expenditure excluding salary during the year (INR in lakhs)		12112560
4.3 Total number of computers on campus for academic purposes		24
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dakshin Kamrup Girls' College, affiliated with Gauhati University, ensures effective curriculum delivery through meticulous planning and a learner-centric approach. The academic session begins with an Academic Calendar aligned with Gauhati University's schedule, outlining teaching days, examinations, field visits, and events. Each department develops its own schedule and teaching plans based on the centralized calendar, ensuring timely course completion.

A Routine Committee designs class routines, while faculty members use a mix of traditional and modern teaching methods, including ICT tools, smart classrooms, and hands-on sessions in well-equipped labs. Field visits and excursions enhance experiential learning. Continuous Internal Evaluation (CIE) methods, such as tests, quizzes, and presentations, assess student progress, categorizing them as slow or advanced learners to provide tailored support like remedial classes.

The college fosters academic growth through seminars, guest lectures, and workshops, maintaining comprehensive records of activities. A Mentor-Mentee system and rich library resources support student development. Regular Academic and Administrative Audits ensure transparency and quality. By combining meticulous planning with innovative practices, the college creates a holistic and enriching academic environment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dkgirlscollege.ac.in/upload/igac_file/1734604520.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Dakshin Kamrup Girls' College adheres to a meticulously planned Academic Calendar aligned with Gauhati University's schedule. This calendar outlines key academic activities, including working days, exams, and events like College Week and Freshmen Social. It is shared with students via the college website and WhatsApp groups for transparency.

Continuous Internal Evaluation (CIE) forms the backbone of the academic framework, incorporating class tests, group discussions, seminar presentations, and assignments to monitor and enhance student progress. Academic and Examination Committees ensure a standardized evaluation process. Teachers prepare modular teaching plans, shared with departmental heads for effective curriculum delivery. Sessional tests are conducted each semester, with results and feedback shared for student self-assessment, promoting transparency.

Departments organize remedial classes for students needing extra support, providing individualized attention to help them overcome challenges. CIE grades are uploaded to Gauhati University's portal and integrated with semester-end results to ensure academic rigor.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://dkgirlscollege.ac.in/upload/igac_file/1734604549.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

120

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dakshin Kamrup Girls' College fosters holistic development by integrating crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum and activities. This comprehensive approach nurtures socially responsible and ethically aware individuals.

Professional Ethics: Courses in Philosophy and Education instill professional ethics and codes of conduct, supported by initiatives like personality development programs and self-defense workshops. The Students' Charter prominently displayed on campus reinforces ethical behavior.

Gender Sensitization: Gender issues are explored in disciplines like English, Philosophy, and Political Science, featuring feminist perspectives and women's writings. Seminars, workshops, and campaigns deepen gender sensitivity, alongside celebrations of International Women's Day and National Girl Child Day.

Human Values: Subjects like Education and Political Science emphasize values such as liberty, equality, and tolerance. Activities like blood donation camps, Yoga Day, and cultural commemorations enhance students' moral integrity and social awareness.

Environment and Sustainability: Environmental Studies is mandatory for all undergraduates, supplemented by departmental initiatives on environmental issues. The Eco Club and Green Campus Cell lead tree plantation drives, green audits, and field studies to foster sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

197

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://dkgirlscollege.ac.in/upload/igac_file/1735022935.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

425

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

114

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Dakshin Kamrup Girls' College feels pride to offer quality education to the girl students of the south bank side of river Brahmaputra. While imparting education to the students we generally encounter students, some of whom are advanced learners and most of whom are slow learners. We consider this disparity among the learners not as a challenge, rather as an opportunity to explore different dimensions of teaching-learning process. Some of the measures that our institution takes up to assess learning levels of advanced and slow learners are like:

1. Identification: Advanced and slow learners are identified through continuous observation of the students. These observations are based on their academic performances, behavior, and socio-cultural aspects during class time & extension activities.
2. Slow learners are regularly offered remedial classes & tutorials by the departments.
3. Mentoring is also provided adequately to the advanced and slow learners to address their different issues.
4. We offer guidance & counseling to advanced and slow learners to boost up their confidence.
5. Parents are invited to the college and they are also provided information about their children.
6. Advanced learners are often provided ample scope holistic development through participation into job oriented programs under career guidance cell.

File Description	Documents
Link for additional Information	https://dkgirlscollege.ac.in/upload/igac_file/1735024205.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
947	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods such as experiential learning, participative learning, and problem-solving methodologies are adopted in the college to enhance learning experiences through the active participation of students in the teaching and learning process.

Educational Tour: students are taken on educational tour to acquaint with geography, culture and historical significance of the surroundings of the college.

Extension Activities: various departments and cells etc. engage students in different extension activities to acquire knowledge through participative learning methods.

Field survey: There are some departments including education which engage students in different types of field survey that provides students information about real life situations through experiential and participative learning.

Seminar Presentation: majority of the departments organize in house seminar among the degree students that help students learn through participating in academic activities.

Problem Solving Techniques: The primary problem-solving techniques employed at the college are tutorial and mentorship sessions, which heavily focus on the student's weaknesses. Students are challenged to apply critical thinking to real-world problems through problem-solving techniques used in the college.

Teacher/Student Exchange Programs: such programs also help the students to learn from different situations, teachers and methods of learning.

Participation in co-curricular activities: students are inspired to participate in different co-curricular activities like different festivals in the college and sports & cultural events that provide learning through participation.

Exposure to ICT enabled classrooms: students are inspired to join the programs and attend the classes conducted in ICT enabled classrooms and digital classrooms to provide first-hand experience of modern digital & ICT gadgets.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735030410.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Using ICT tools in education improves the teaching-learning process; in addition, it prepares the students for a technologically advanced world. Therefore, the college and the faculty utilize ICT-enabled tools in a wide variety of ways to improve the process of teaching and learning. How ICT enabled tools used in the college for effective teaching-learning process are given below-

1. Students are provided with fully equipped digital classrooms, which they use for presenting their PowerPoint. Faculties also use for seminar presentations.
2. The students use projectors and computers. Educational movies and videos are shown to the students. It makes difficult ideas easier to comprehend by providing audio/visual illustrations.
3. Through Google Classroom and other available platforms on the Internet, the teachers also distribute study materials to the students that enable students to learn at their own pace and convenience.
4. Teachers utilize resources such as educational applications for interactive learning, which results in students becoming more motivated and involved.

The College Library has access to open educational resources by which students explore the topic beyond their textbook and that makes educational material more accessible.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://dkgirlscollege.ac.in/lms2.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

677

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dakshin Kamrup Girls' College conducts its internal assessments as per the rule, time and decorum set by the Gauhati University (Affiliating University). It has always maintained robust and transparent assessment system for the benefit of the students by following the under mentioned protocols:

1. We conduct our internal exam as per Gauhati University guidelines.
2. We form a well-organized Exam Control Board to look after the internal assessment programs of which the members are selected from various departments by the Principal.
3. The Exam Control Board looks after the smooth conduction of the assessments programs.
4. Question papers are set and moderated by the concerned teachers following the patterns prescribed by the affiliating university.
5. Invigilators are employed in order to maintain sanctity during

exam hours.

6. Answer scripts are evaluated within the stipulated time and they are verified by the Head of the departments.
7. Scorecards are made available on the departmental notice boards and college website.
8. Students are allowed to go through their evaluated scripts by the departments.
9. Any form of assessment related grievances is thoroughly addressed by the head of the departments.
10. In some subjects, lab/experiment records are kept safe in observation book and viva-voce method is also employed to make appropriate assessments.
11. Apart from all these, students are constantly monitored and assessed by teachers in and outside the classrooms and guided accordingly.

File Description	Documents
Any additional information	View File
Link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735032449.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We try to deal with internal examination related grievances as transparently, efficiently and quickly as possible. Internal examination related issues of the students are addressed at least at three levels:

A. Departmental Level:

1. Departments make Internal Assessment marks available on notice boards and college website.
2. Students are allowed to go through answer scripts to understand mistakes.
3. Students who failed in the internal exams are allowed to sit in the re-exam to improve results.
4. Absents student are allowed to sit in the re-exam to improve results.

B. College Level:

1. Our college conducts internal exams under the supervision of the college examination board. This board looks after any

issues of the students regarding their examinations.

2. If students fail in their subjects or remain absent in the examinations then exam board provide schedule for the re-exam.

C. University Level:

1. College facilitates students for grievances related to examination that could be resolved at the university level.
2. If there is any anomaly in the mark sheets, registration cards, admit cards etc, then such issues are intimated to the concerned authority in no time.
3. If students are dissatisfied with their score cards, then they are well assisted to apply for re-evaluation of answer scripts in the university.

File Description	Documents
Any additional information	View File
Link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735032449.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme and course outcomes are very important for enhancing the educational experiences. Therefore,

1. The college clearly states the programme outcomes and course outcomes on its official website.
2. The college conducts training sessions for faculty, aimed at familiarizing the outcomes of the programme and course. This will ensure that they understand how to successfully include these outcomes in their teaching techniques and evaluations.
3. For student's awareness of the programme and course outcomes the college introduces various channels, which include- a syllabus, and a departmental orientation programme at the beginning of each semester.

As the college is committed to the Programme and course outcomes, the college uses different communication techniques to make sure that both faculty and students remain informed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735033810.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college accesses the achievements of the Programme and course outcomes through various methods, such as university examinations, internal examinations, continuous internal assessment techniques like homework, group discussions, seminar presentations, projects, assignments, practical assessments, observation etc. The departments are careful to assign assignments and projects to the students that effectively support the course outcomes and program. The College attempts to record the accomplishments of the alumni, which serve as a standard for the institution's adherence to the course outcomes and program.

The evaluation of the course outcomes of the programme are measured by the training programmes- CSR scheme (TATA group and companies) that have also been conducted on the campus of our college, constructive social work by means of gender equity, and women's empowerment (by NSS camps), studies on ecology with fieldwork.

The feedback obtained from the students and the teachers on the teaching-learning process helps to evaluate the expected learning outcomes. Departments are extra careful in monitoring the students if the learning outcomes are achieved or not, and also, they provide remedial measures for the same.

Some other measures taken to evaluate program and course outcomes are preparation of academic calendar, maintenance of departmental diary & log books, maintenance of progression and placement reports etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735032616.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

289

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dkgirlscollege.ac.in/upload/igac_file/1735557309.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

9.25 Lakhs

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

20

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dakshin Kamrup Girls' College is deeply committed to fostering social awareness and Dakshin Kamrup Girls' College fosters social responsibility and community engagement through impactful extension activities. In 2023-2024, the college, guided by the NSS Unit, IQAC, Teachers' Unit, and various departments, addressed social, environmental, and cultural issues, strengthening ties with the local community.

Key Initiatives and Achievements: Health campaigns, including free check-ups, hygiene awareness, and blood donation drives, benefitted students and locals. Environmental programs like Swachhta Abhiyan, plantation drives, and Gandhi Jayanti celebrations promoted sustainability. Social awareness initiatives, such as voting campaigns, road safety workshops, and celebrations like Rashtriya Ekta Diwas, fostered civic responsibility and cultural pride.

Gender Sensitization and Women's Welfare: As a women's college, the institution prioritized gender equality through International Women's Day celebrations, sessions on sexual harassment, and yoga programs, empowering students with awareness and confidence.

Community Engagement and Holistic Development: The adoption of a village deepened the college's commitment to community welfare through workshops, awareness drives, and field studies. Students gained holistic growth via yoga, health training, and local competitions.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1734940660.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

989

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dakshin Kamrup Girls' College is located in the sylvan environs of Mirza, Kamrup. It is the only Higher Educational Institution for girls' in entire South Bank of the river Brahmaputra towards the west Guwahati and Goalpara towards South. The College has a noble vision of occupying a prestigious position in the field of higher education of women and transforms itself into a centre of excellence. At present the following infrastructural and physical facilities are available :

1. Principal's Chamber- 1
2. Vice-Principal Chamber- 1
3. Teacher' Common Room- 10
4. Class Room- 19
5. Library Building- 1
6. Laboratory Room- 2
7. Computer Lab- 1
8. Play Ground- 1
9. Students Refreshment Room- 1

10. Digital Class Room- 4

11. Total no of Computer- 33

The College has a noble vision of occupying a prestigious position in the field of higher education of women and transforms itself into a centre of excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735373614.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dakshin Kamrup Girls' College utilizes lots of its resources to provide an environment to its students where the students are encouraged to indulge in Sports and extracurricular activities. The College has created both infrastructural and institutional facilities in games, sports and cultural activities. At present the college has one indoor sports complex where two well equipped Badminton courts and Table Tennis Board are available. One play ground for outdoor games are also available. The college has appoint a part time qualified sports personnel to guide the students in various sports such as yoga, kho-kho, kabaddi, badminton etc as and when necessary.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735375151.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735375944.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12112560

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software : SOUL 2.0
- Nature of automation (fully or partially) : Partially
- Version : 2.0
- Year of Automation : 2011

The Central Library of Dakshin Kamrup Girls' College was established in theyear 1988. In the beginning it had a collection of only 1005 books. It wasinitially started in one corner of a room with 5 Almiras. In the year 1993 thelibrary was shifted to Assam type building which was donated by CharuPrakashan a premier book

publishing organization. Again in the year 2023 library was shifted to the permanent building which was donated by Sri AnilDas of Mirza. The library regularly subscribes e-journals and e-books from N-LIST digital library of INFLIBNET. The library is catering to the needs of about 2000 readers consisting of Teachers, Students, Employees and others. At present the library has a collection of 19359 books including reference books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://dkgirlscollege.ac.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

110721

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

48

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Providing IT resources for its teachers and students has always been priority for the College. Dakshin Kamrup Girls' College has dedicated IT staff to cater needs related to IT infrastructure and maintenance. Every departments have one Laptop and total 33 numbers of computers in the college. The college has Wi-Fi facilities in all the departments, office and Central Library. All the software and other applications are updated regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735376110.pdf

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,21,12,560

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In order to create a setting that is acceptable and sufficient for learning, the college must maintain its physical, academic and support facility and make strategic use of them. The construction committee of the college looks after the maintenance of various infrastructure of the college. The Principal follows the Government procedures and takes necessary approval from the governing body and other government agencies for construction and execution of infrastructure facilities and utilization of fund. The Principal forms various committees and cells whenever and wherever required for maintaining physical, academic and support facilities. All physical equipments of the college are registered in the Stock Register Book. IQAC gives needful suggestions for overall improvement of the college. All major academic and administrative decisions of the college are approved by the Governing Body of the college. For smooth functioning of examination system, an examination committee is formed every year headed by the Principal.

The college has a library advisory committee. Every year parents meet are arranged in the college campus and suggestions were taken from parents. The hostel superintendent along with the hostel committee members entrusts hostel staff for monitoring and maintenance of physical facilities of the hostel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735376781.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

241

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://dkgirlscollege.ac.in/upload/igac_file/1735541310.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Dakshin Kamrup Girls' College actively engages students in academic, administrative, co-curricular, and extracurricular activities, ensuring their meaningful participation and holistic development.

Student Support Services: Comprehensive support services, including counseling, gymnasium, canteen, CCTV surveillance, scholarships, student aid, and clean drinking water, are well-documented in the prospectus and regularly updated by the IQAC. Information is widely disseminated through banners, notices, and campaigns.

Representation in Administrative Committees: Students play active roles in committees like the Anti-Ragging Cell, Grievance Redressal Cell, and IQAC, with the Students' Union President representing the student body in policy decisions.

Students' Union and Leadership: The Students' Union, formed per UGC guidelines, leads key initiatives, including:

- Organizing the Annual College Week.
- Publishing the college magazine, showcasing student creativity.

Departmental and Extracurricular Participation: Students contribute to departmental seminars, field studies, and clubs like the Eco Club and NSS, engaging in activities such as plantation drives and cleanliness campaigns.

Hostel Management: Student boarders take leadership roles as monitors and mess managers, ensuring smooth hostel operations.

Through these structured roles, the college empowers students to develop leadership, social responsibility, and a strong sense of community.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/iqac_file/1735541633.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumnae of Dakshin Kamrup Girls' College, Mirza, hold a cherished and integral role in the growth and legacy of our institution. They are not only the pride of our college but also its steadfast supporters, actively contributing to its holistic development. The Alumnae Association, formally registered as "Alumnae Association Dakshin Kamrup Girls' College, Mirza" under the Societies Registration Act of 1860, serves as a vibrant platform for fostering connections and collaborations among alumnae and the college.

The alumnae have extended unwavering support to the institution, notably donating a power generator, a vital addition to our infrastructure. Their contributions have significantly bolstered our efforts during the NAAC Peer Team visit for the 3rd cycle assessment, ensuring smooth operations and showcasing the institution's commitment to excellence.

Alumnae are actively engaged in academic, cultural, and infrastructural initiatives, sharing their expertise as resource persons, donating to departmental libraries, and participating in extension activities like plantation drives and awareness campaigns.

Their invaluable feedback and representation in IQAC play a crucial role in shaping the college's future. Truly, our alumnae embody a lifelong bond with Dakshin Kamrup Girls' College, inspiring generations to come.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/iqac_file/1735294928.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Dakshin Kamrup Girls' College envisions empowering young women socially, politically, and economically, transforming them into responsible, enlightened citizens. Guided by the motto "Bidyaya Bindattmritam" from the Keno Upanishad, the college emphasizes holistic education as a pathway to self-realization and meaningful living, aligned with the National Education Policy (NEP) 2020.

Governance Structure: The college operates through a democratic governance system involving stakeholders like the Governing Body (GB), faculty, students, alumni, and the community. The GB, led by a government-appointed President and the Principal as Secretary, ensures participatory decision-making. Committees, the IQAC, and the Academic Council oversee quality enhancement and academic administration.

Vision in Action: The college fosters critical thinking, creativity, entrepreneurship, and values like hard work, gender equality, and ecological sustainability. It promotes multidisciplinary learning through innovative teaching, experimentation, and certificate courses.

Support for Faculty and Students: Faculty members access continuous professional development opportunities, while students benefit from career counseling, mentorship, and personality development programs catering to diverse learning needs.

Community Engagement: Through its NSS Unit and specialized committees, the college organizes health camps, environmental drives, and workshops addressing social and ethical issues.

By blending governance, education, and outreach, Dakshin Kamrup Girls' College empowers women and promotes holistic development.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/iqac_file/1735202722.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Dakshin Kamrup Girls' College exemplifies visionary leadership through a decentralized and participatory management approach, fostering collaboration, efficiency, and accountability.

Decentralization in Practice: Led by the Principal, the institution operates through a governance model where responsibilities are distributed among faculty, staff, and stakeholders via various committees. These committees oversee critical functions, including admissions, student union elections, purchases, construction, library management, and hostel administration. The Governing Body (GB), as the apex authority, includes representatives from teachers, guardians, the affiliating university, and the community, ensuring strategic planning and institutional oversight.

Participative Academic Leadership: The Academic Council, headed by the Principal and department heads, manages academic activities, including the Annual Academic Calendar. Committees like the Examination Committee ensure smooth conduct of examinations, while the Research Activities Cell promotes research initiatives. The Library Committee enhances access to academic resources.

Administrative Engagement: Committees such as Finance and Planning, Purchase and Monitoring, and Admission streamline operations like

budgeting, acquisitions, and admissions, adhering to government regulations. Additional bodies like the Grievance Redressal Cell and Women's Studies Cell address specific institutional needs.

Collaborative Framework: The IQAC coordinates committee activities, fostering participative management with involvement from teachers, students, alumni, and the community. Student representation further strengthens this ethos.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/iqac_file/1735204580.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Dakshin Kamrup Girls' College adopts a learner-centric and multidisciplinary approach, combining strategic planning and effective implementation to achieve holistic student development. Its vision integrates infrastructure enhancement, academic excellence, and environmental sustainability to foster an inclusive and dynamic learning environment.

Strategic Vision and Governance: Guided by the Governing Body and Principal, the college cultivates a culture of continuous improvement, empowering teaching and non-teaching staff with resources and support. Committees like the Academic Monitoring Committee and Construction Committee spearhead the formulation and execution of strategies for institutional growth.

Infrastructure and Sustainability: The college emphasizes upgrading and renovating facilities to enrich the teaching-learning process, complemented by ICT-enabled smart classrooms, campus-wide Wi-Fi, and a green campus.

Academic Excellence: Comprehensive academic calendars, routines, and teaching plans ensure seamless course completion. The Academic Committee monitors and implements policies to maintain alignment with institutional goals, enhancing the educational experience.

Co-Curricular and Cultural Engagement: Students are actively encouraged to participate in social and cultural activities,

fostering well-rounded growth. Departments integrate academic policies with extracurricular initiatives for holistic education.

By aligning strategic goals with practical execution, Dakshin Kamrup Girls' College ensures a vibrant hub of academic and co-curricular innovation, empowering students for future success.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dkgirlscollege.ac.in/upload/instiper_pplan/1735204961.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College exemplifies effective strategy development and deployment through structured governance, adherence to policies, and a commitment to empowering women through holistic education.

Institutional Governance and Administration: The GB established under the Assam Provincialized Act (2005), oversees strategic planning, budgeting, and policymaking, including faculty, guardian, community, and Gauhati University representation. The Principal serves as the executive head, liaising with GU for academics and the Directorate of Higher Education for administrative matters, supported by the Vice Principal and administrative staff.

Decentralized and Participatory Management: A decentralized management model ensures smooth execution of tasks through various committees, including the Academic Monitoring Committee, Examination Committee, and Construction and Maintenance Committee. The IQAC enhances institutional quality, while the Students' Union fosters student leadership through events like College Week.

Service Rules and Recruitment: The institution follows state and UGC guidelines for service rules, recruitment, and promotions, ensuring transparency and compliance.

NEP 2020 Implementation: Aligned with NEP 2020, the college emphasizes skill-based education and vocational courses, supported by a Skill and Human Resources Development Cell.

Efficiency in Execution: An annual academic calendar, clear rules, and robust infrastructure ensure seamless functioning. Through strategic planning and governance, the college achieves academic excellence and holistic student development.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735205591.pdf
Link to Organogram of the Institution webpage	https://dkgirlscollege.ac.in/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Dakshin Kamrup Girls' College, Mirza, fosters a positive and collaborative work environment, prioritizing the welfare and professional growth of its teaching and non-teaching staff through various initiatives.

Supportive Work Environment: The college provides a friendly atmosphere with well-equipped office spaces, a teachers' common room, and departmental setups featuring Wi-Fi, computers, and smart classrooms.

Professional Growth: Faculty members are encouraged to pursue higher education, participate in Faculty Development Programs (FDPs), seminars, and workshops. Duty leave is granted for academic activities, research work, and government assignments.

Comprehensive Leave Provisions: Leave benefits include maternity leave, childcare leave for female staff, casual leave, medical leave, and earned leave, following UGC and state norms.

Health and Wellness: Free health programs and medical check-ups are regularly organized. During COVID-19, antigen testing and vaccination drives were conducted in collaboration with the district administration.

Recognition and Motivation: Employee achievements, such as Ph.D. completion or awards, are celebrated through felicitation ceremonies and appreciation letters, fostering a culture of recognition.

Facilities and Infrastructure: Amenities include a canteen, vehicle parking, safe drinking water, and departmental rooms with washrooms and free Wi-Fi.

By nurturing its staff, Dakshin Kamrup Girls' College ensures a motivated and inclusive workforce, contributing to institutional success.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735278589.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Dakshin Kamrup Girls' College, Mirza, implements a transparent and structured performance appraisal system to evaluate and enhance the effectiveness of its teaching and non-teaching staff, fostering professional growth and institutional excellence.

IQAC's Role in Faculty Assessment: The IQAC oversees the appraisal of teaching staff through self-appraisal forms submitted annually by faculty. Verified by Heads of Departments (HoDs) and analyzed by the IQAC, these forms identify strengths and improvement areas, aligning faculty performance with institutional goals.

Promotion Process under UGC Norms: Faculty promotions follow UGC guidelines under the Career Advancement Scheme (CAS). Staff submit the Performance Based Appraisal System (PBAS) proforma, which is reviewed by the IQAC and the Principal. A Departmental Promotion Committee screens documents, and final approval is granted by the Director of Higher Education (DHE). All records are documented systematically.

Feedback Mechanism: An online feedback system collects input from stakeholders, including students and alumni. Feedback is analyzed by the IQAC to implement improvements in academics and administration.

Academic and Administrative Audits: Regular internal and external audits ensure high standards of teaching, governance, and administration.

Through this diligent appraisal process, the college fosters accountability, professional development, and a culture of excellence.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735283496.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College upholds financial accountability through systematic internal and external audits, ensuring transparency, compliance, and proper utilization of funds.

Internal Financial Audit: Regular internal audits review financial transactions and records, ensuring accuracy and the appropriate use of funds. This mechanism helps identify discrepancies early, maintaining financial integrity.

External Financial Audit by Chartered Accountants: At the close of each financial year, a Certified Chartered Accountant conducts a comprehensive audit of the institution's accounts and transactions. The detailed audit report, including certified financial statements, forms a key component of the college's financial management.

Audit of Research Funds and Grants: Research grants from UGC and other agencies are independently audited by Chartered Accountants. Utilization Certificates for these funds are meticulously prepared and submitted on time.

External Audit by Government Authorities: The Department of Local Audit, Government of Assam, periodically audits the institution's financial activities. Observations in the audit report are promptly addressed, and the finalized report is submitted to the Director of Higher Education for compliance.

Resolving Audit Queries: Discrepancies identified during audits are resolved efficiently through collaboration with auditors, ensuring adherence to regulatory standards.

These audits reinforce the college's commitment to fiscal discipline, transparency, and stakeholder trust in its financial

practices.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/igac_file/1735279668.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Dakshin Kamrup Girls' College, Mirza, employs robust strategies to mobilize funds and ensure their optimal utilization, driving institutional growth and development.

Mobilization of Funds: The college generates funds from diverse sources, including:

- **Government Funding:** Support from the State Government, UGC, RUSA, and MLA funds.
- **Grants and Donations:** Proposals submitted to organizations like Sunpharma and NEEPCO, along with generous contributions from donors, such as Mr. Anil Das for the Digital Library.
- **Venue Rentals:** Revenue from renting the college auditorium and conference rooms for events and examinations.
- **Self-Sustaining Units:** Income from initiatives like the Beautician Course and Computer Lab.
- **Student Contributions:** Nominal Students' Aid Fund and surplus

university examination fees.

- **Other Sources:** Monthly contributions from the Teachers' Unit and government grants for NSS activities.

Optimal Utilization of Resources: Efficient resource use is ensured through systematic planning and monitoring:

- **Resource Management Committees:** Oversee fund allocation and utilization.
- **Infrastructure Development:** Governing Body approves and monitors facility enhancements.
- **Financial Transparency:** Internal and external audits by Chartered Accountants and government authorities maintain accountability.
- **Examination Fund Management:** Internal auditors ensure proper handling of examination funds.

These strategies uphold transparency, sustainability, and institutional growth

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/iqac_file/1735279668.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in ensuring and enhancing the quality of Dakshin Kamrup Girls' College, driving initiatives across academic, infrastructural, and institutional domains.

Enhancing Academic Infrastructure: The IQAC facilitated the establishment of a Central Library and College Canteen, supporting academic and personal development, and launched an Incubator Centre to foster innovation and entrepreneurship.

Promoting Academic Excellence and Research: The publication of an ISSN Peer-Reviewed Journal and the preparation of the Academic Calendar 2024-2025 ensure academic rigor and research advancement.

Strengthening Collaborations: Proposals submitted to ICSSR for national seminars on women empowerment and literature foster academic discourse. A grant from ICICI Foundation enabled the procurement of 24 computers, modernizing technological infrastructure.

Encouraging Skill Development: A "Basic to Bridal Makeup" course empowered students with entrepreneurial skills, while the renewed MoU with ICT Academy enabled Infosys CSR training, enhancing employability for BA final-year students.

Fostering Environmental and Cultural Enrichment: The development of gardens and orchid plantations enriched the campus environment, while solar lights installed with Sun Pharma LTD support sustainable infrastructure.

IQAC's initiatives ensure holistic growth, academic excellence, and sustainable development for the institution.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/iqac_file/1735543868.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) at Dakshin Kamrup Girls' College, Mirza, drives continuous improvement in teaching-learning processes and institutional methodologies, fostering a learner-centric and outcome-based approach.

Policy and Evaluation Framework: The IQAC develops structured policies for periodic assessment of teaching-learning practices. Feedback from stakeholders informs refinements to align with student needs and academic standards.

Enhancing Teaching-Learning Practices: A learner-centric approach is promoted by integrating innovative methods like ICT-enabled teaching, smart classrooms, and updated resources. Regular reviews ensure the adoption of modern tools and techniques.

Workshops and Training Programs: To enhance faculty competencies, the IQAC organizes workshops, training, and orientation sessions, enabling educators to adopt advanced teaching strategies and technologies.

Upgrading Resources and Infrastructure: The IQAC evaluates the adequacy of learning resources and infrastructure, recommending upgrades such as enhanced library resources, lab equipment, and digital tools to enrich the academic environment.

Outcome-Based Learning: The IQAC emphasizes measurable outcomes through regular evaluations, identifying gaps and implementing corrective measures to improve student development and academic performance.

Incremental Improvements: Initiatives like skill-based courses, advanced technology adoption, and robust feedback mechanisms have significantly improved academic results and stakeholder satisfaction.

Through its dynamic approach, the IQAC ensures quality education and sustained academic excellence.

File Description	Documents
Paste link for additional information	https://dkgirlscollege.ac.in/upload/iqac_file/1735547438.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dkgirlscollege.ac.in/upload/igac_file/1735285920.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a women college, the Dakshin Kamrup Girls College has huge responsibility to promote gender equity. The college tries to deal with the gender equity by promoting women participation in decision making cells and bodies. Safety and security Measures: Dakshin Kamrup Girl's College has taken active measures to ensure safe and secure campus for the female staff and students. The campus has dedicated security staff to record the entry and exit of all the visitors. Moreover, the college campus is enabled with active CCTVs for around the clock surveillance. The girls hostel has been built inside the college campus with additional boundary walls and security staff. Moreover, other cells like Students Grievance Redressal Cell, Anti-Ragging Committee, and Women's Cell, also NSS unit undertake additional responsibilities to assure women safety and gender equity in the campus.

Counseling and orientation: The college has undertaken measures for counseling and orientation of the female students on gender issues by regularly conducting talk programs and workshops on Gender Equity & Women Empowerment, Law against Sexual harassment, Awareness programme on Health and Hygiene for women. The Career Guidance Cell provides numbers of certificate and career oriented course for the girls' students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://dkgirlscollege.ac.in/upload/igac_file/1735295655.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Relevant documents like agreements/MoUs with Government and other approved agencies
- Geo tagged photographs of the facilities
- Any other relevant information

We have the provision for solid waste management as well as Liquid Waste management system in the college Campus. Special systems has been arranged for degradable and Non degradable wastes. Proper monitoring in the aspects have been made by the authority in a regular manner. Sufficient dust bin has been placed in different corners either in indoors and Outdoors. The social Service unit of the College frequently organized the cleanliness programme in the College Campus. Besides the eco club also organized special programme for the cleanliness drive. The grass cutting has been used to clean the green playground and the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://dkgirlscollege.ac.in/upload/igac_file/1735362469.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Following are the institutional efforts in providing an inclusive

environment. Different departments of the Collage along with Number of club under IQAC of the institution Organised various programme for the upliftment of the Students in their Socio-cultural fields as for example

1. Freshers social for new comers in the College & Hostels have been observed in every year. On August 2023 college fresher's and Hostels fresher's were observed. 10-07-2023 Renowned Journalist Dr. Jayanta Baruah was felicitated for receiving the award for new Assamese dictionary
2. 3-8-2023- New Library building was inaugurated by Riniki Bhuyan Sarma.
3. Different departments areorganized the educational tour Annually.
4. No of MOU has been signed by departments with various college and institutions..
5. Swatch Bharat Abhiyan was organized.
6. Ekta Divas was organized by NSS unit of the college.
7. One day training programme on climate change was organized by IQAC.
8. College foundation day was observed.
9. Lachit Divas was observed with essay competition, painiting and poetry competition.
10. World AIDS day was observed.
11. Beginning of college week.
12. Students joined in one day workshop on Assamese manuscript at G.U. library.
13. Educational tour to Tezpur by Department of Economics.
14. Special camp on yoga at Sontola village.
15. Celebration of International Woman Day by women cell abd NSS unit at Sontola Village.
16. Educational tour by dept. of education at Sarthebari near Barpeta.
17. Yoga for health programme was held in the college campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Details of activities that inculcate values; necessary to render students in to responsible citizens
- Any other relevant information
- Student union election 2024 was held on 19-04-2023
- 01-09-2023 Farewell and felicitation programme on retirement of Habibur Rahman Sir.
- 28-09-2023 Dr. Mitali Kathkotia, the NSS Programme officer received Rastrapati Award.
- 26-11-2023 Constitutional day was observed.
- 07-02-2024 Road Safety Day was observed.
- 20-02-2024 Voters identification programme was held in the college
- 16-03-2024 Workshop on 3 D printing organized by AMTRON
- 11-03-2024 Kabadi team participated in kabadi Camp in nearby village.
- 22-03-2024 One day workshop on cake making.
- 21,22 March 2024 Our students joined in G.U. inter college festival

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of

A. All of the above

Conduct are organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>Institution celebrates national event in the campus.</p> <ul style="list-style-type: none"> • On 14-08-2023 institution observed pre independence day with Palashbari Revenue Circle. • On 15th Aug 2023 Independence Day was celebrated. • On 29-08-2023 National Sports Day celebrated at Sontola Village. • On 05-09-2023 students satisfaction was done. • On 17-09-2023 Amrit Briksha Andollan was observed by Planting of Saplings. • On 02-10-2023 Gandhi Jayanti was celebrated. • On 12-10-2023 Amrit Kalash yatra was observed. • On 02-10-2023 national pollution control day was observed. • On 10-12-2023 Bikshit Bharat programme was observed by tree plantation in the campus. • On 4th to 6th January Gunotsav started, our teachers attended the same. • On 05-06-2024 world environmental day was observed. • On 21-06-2024 International Yoga Day was celebrated. 	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Clean, Green, and Eco-Friendly Campus Initiative** This initiative focuses on creating a sustainable, eco-friendly campus by minimizing environmental degradation and reducing greenhouse gas emissions. Key practices include regular plantation drives, cleanliness campaigns, celebrating environmental days like World Environment Day and implementing measures like green audits, energy audits, and rainwater harvesting. The college has banned plastic, installed LED bulbs, and set up proper waste segregation systems for degradable and non-degradable waste. These efforts have significantly increased environmental awareness among students, reduced tobacco use, and decreased plastic usage on campus. Despite financial constraints and power outages, the institution seeks government and NGO support to further its mission of achieving a net-zero carbon emission campus.

2. **Skill Enhancement: Smart People, Smart Nation** This practice aims to equip students with life skills, foster self-reliance, and promote active participation in nation-building. Activities include yoga and meditation sessions, visits to adopted villages, art and music workshops, exhibitions, and training programs. Students also engage in extension activities led by NSS and participate in inter-institutional competitions. The practice has enhanced students' confidence and skills, leading to increased participation and accolades. However, challenges such as financial constraints, lack of infrastructure, and limited awareness among parents hinder full participation.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- It is one of the premier institution for women in South Kamrup region.
- Strong NSS unit is another distinct feature of the institution.
- Free hostel facilities with nearby hospital and police station.

- A very peaceful atmosphere in the campus as well as in surrounding the campus with eco friendly environment.
- As it is a girls college the students are getting number of opportunities from government also.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Institution proposed to organized more counseling programme in near future.
2. Expansion of Computer Lab.
3. Installation of a bio gas plant
4. To start an initiative for environment audit.
5. To change the distinctiveness feature.
6. To organize programme for institutional code of conduct.
7. More construction work.