



# দক্ষিণ কামৰূপ ছোৱালী মহাবিদ্যালয়

মিৰ্জা - ৭৮১১২৫, কামৰূপ : অসম

স্থাপিত : ১৯৮৮ ইং চন

## DAKSHIN KAMRUP GIRLS' COLLEGE

Accredited by NAAC : B+ Grade

Mirza - 781125, Kamrup : Assam

Estd. 1988

9365971719 (M)

E-mail : dkgcmirza1988@rediffmail.Com

Website: <http://dkgirlscollege.ac.in>

Dated Mirza the 03<sup>rd</sup> December 2024

### NOTIFICATION REGARDING EXAMINATION FORM FILL UP IN GAUHATI.SAMARTH.EDU.IN

[FUYGP BA 3<sup>rd</sup> Semester (Regular) 2024]

In pursuance to Letter No. GU/UG/Exam Form/FYUGP & FUIMP/2024-2025/01 Dated 03.12.2024 of the Controller of Examination (i/c), Gauhati University, it is hereby informed to all the students of FUYGP BA 3<sup>rd</sup> Semester (Regular Batch) 2024 that the Examination Form Fill Up process through **SAMARTH e-Gov (GAUHATI.SAMARTH.EDU.IN)** is live now.

Hence all the students of FUYGP BA 3<sup>rd</sup> Semester (Regular Batch) 2024-25 is asked to fill up the Examination Form through **GAUHATI.SAMARTH.EDU.IN** from **03<sup>rd</sup> December 2024** to **05<sup>th</sup> December 2024**.

It is mentioned that the payment of **Rs. 890.00 (Rupees Eight Hundred & Ninety)** only against the Examination Form need to deposit through **online payment gateway** available in the **SAMARTH e-Gov**. **No other mode of payment will be accepted.**

In addition to Rs. 890.00 (Rupees Eight Hundred & Ninety) students need to pay **Rs. 400.00 (Rupees Four Hundred)** only against **Centre Fees** & **Rs. 340.00 (Rupees Three Hundred & Forty)** only against **Practical Fees** (having Home Science) at College Office, DK Girls' College, Mirza.

After successful completion of the Examination Form Fill Up process, students must submit the **acknowledgement of the Examination Form, Receipts of the Online Payment made & Admission Receipts of FYUGP BA 3<sup>rd</sup> Semester 2024** on or before **05<sup>th</sup> December 2024**.

The last date of Examination Form Fill Up process has been fixed on **05<sup>th</sup> December 2024**.

Please note that those who **fail to complete the Course Registration process** need not to pay Examination Fees and their Form Fill Up will not be successful even though payment has been made.

For the purpose, the **SOP** (submitted by GU) or the **User Manual** is enclosed herewith.

*Madhikary*  
03.12.2024

(Dr. Nara Kanta Adhikary)

Principal

Dakshin Kamrup Girls' College, Mirza

Principal

Dakshin Kamrup Girls' College

Mirza-781125

## Annexure I

### Steps to follow by candidates to fill up Examination Form

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the “Examinatin Registration” from the left hand panel after login
3. Click on “**Click here for Examination Form**”
4. Select your PwD status (if not belonging to PwD, select not applicable from drop down menu)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification no. Notification No. GU/CON/2024/Notice/8971 dated 28th October' 2024 and GU/CON/9007 dated 29th October' 2024.
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on submit button
8. After this select the payment option as “Billdesk” or “Razorpay”
9. Pay the requisite amount shown.

#### NOTE:

1. These steps are necessary actions to successfully submit the Examination Form
2. **Please don't refresh while doing the transaction. It may cause failure of the Examination Form Submission.**



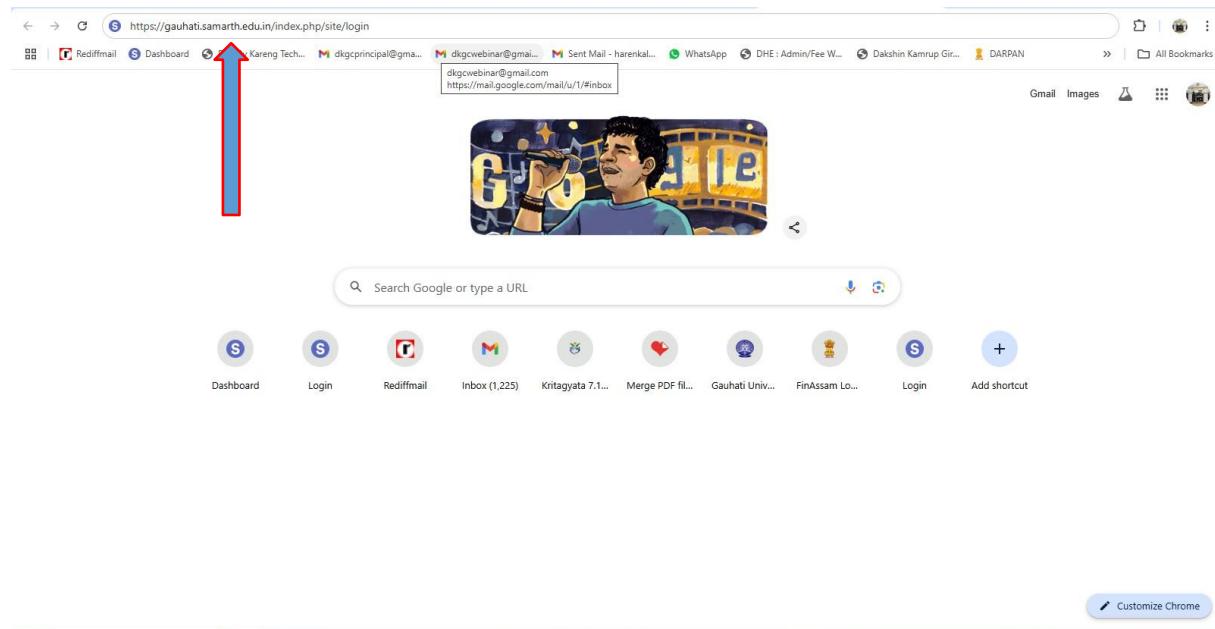
**DAKSHIN KAMRUP GIRLS' COLLEGE  
MIRZA ::: KAMRUP ::: ASSAM**

**USER MANUAL  
FOR  
EXAMINATION FORM FILL UP  
IN  
[GAUHATI.SAMARTH.EDU.IN](http://GAUHATI.SAMARTH.EDU.IN)**

**FYUGP 3<sup>RD</sup> SEMESTER (Regular Batch) 2024-25**

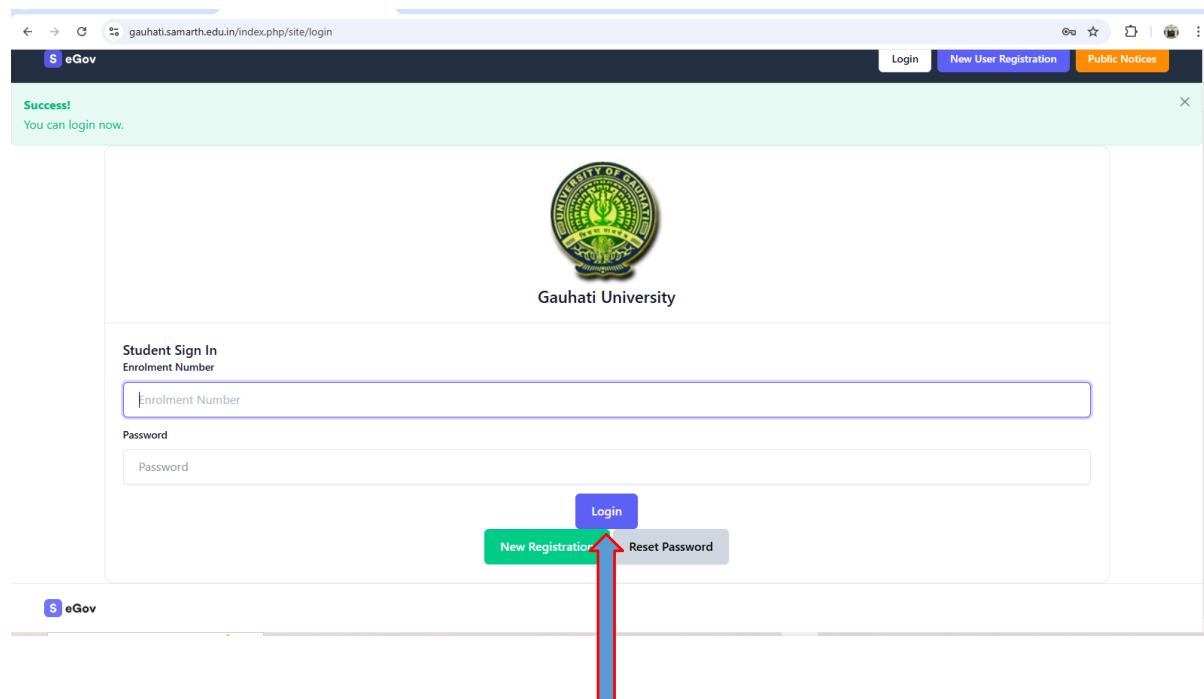
## STEP 01 :

OPEN ANY BROWSER (VIZ. – GOOGLE CHROME, MOZILA FIRFOX OR MICROSOFT EDGE) AND TYPE <https://gauhati.samarth.edu.in/index.php/site/login/> AND CLICK ENTER



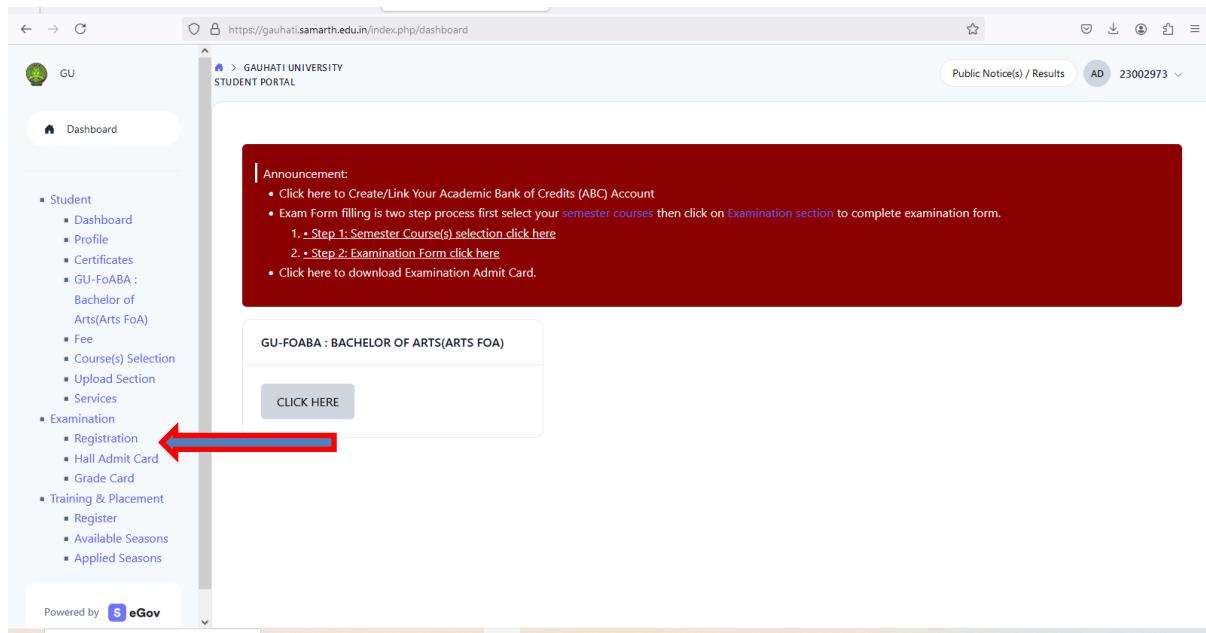
## STEP 02 :

STEP 01 WILL OPEN THE BELOW PAGE WHERE YOU NEED TO **LOG IN** USING THE CREDENTIALS I.E. THE **USERNAME (GU REGISTRATION NO)** & THE **PASSWORD** [WHICH WAS CREATED TO VIEW THE REVISED GRADE SHEET (RESULT) OF FYUGP BA 1<sup>ST</sup>/2<sup>ND</sup> SEMESTER/COURSE REGISTRATION].



### STEP 03 :

STEP 02 WILL OPEN THE BELOW PAGE WHERE YOU NEED TO CLICK ON **REGISTRATION**



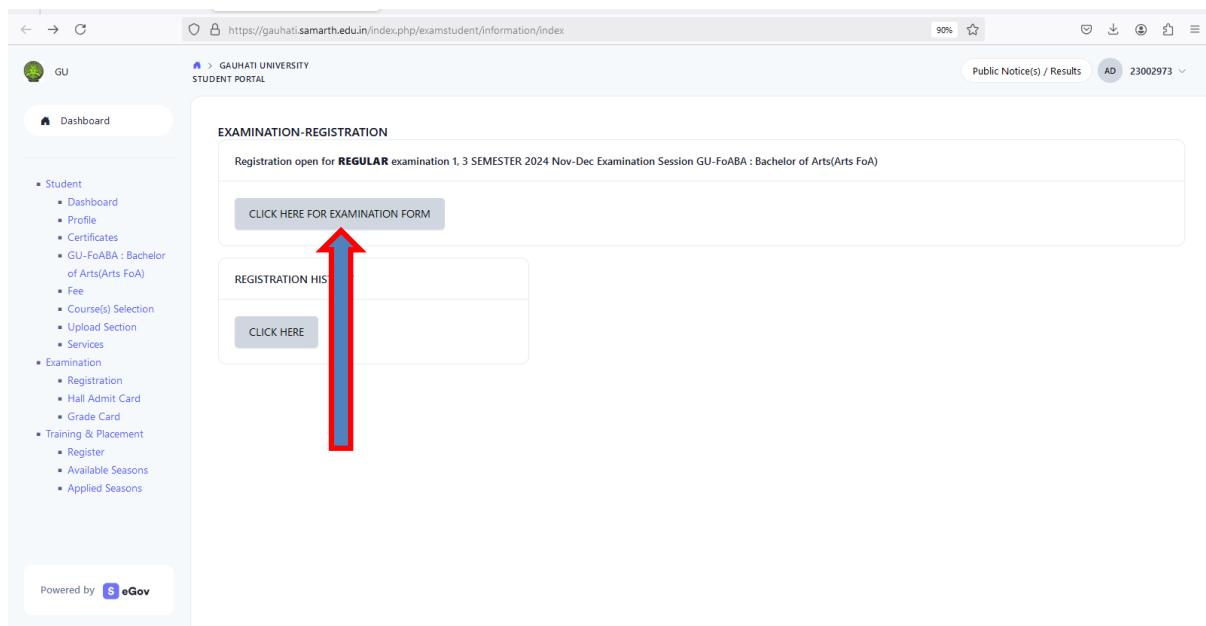
The screenshot shows the GAUHATI UNIVERSITY STUDENT PORTAL dashboard. The sidebar on the left is titled 'Student' and includes links for Dashboard, Profile, Certificates, GU-FoABA (Bachelor of Arts), Fee, Course(s) Selection, Upload Section, Services, Examination (which is expanded to show Registration and Hall Admit Card), Training & Placement, Register, Available Seasons, and Applied Seasons. A red arrow points to the 'Registration' link under the Examination section. The main content area has a dark red announcement box with white text. The announcement text includes:

- Click here to Create/Link Your Academic Bank of Credits (ABC) Account
- Exam Form filling is two step process first select your **semester courses** then click on **Examination section** to complete examination form.
  - Step 1: Semester Course(s) selection** [click here](#)
  - Step 2: Examination Form** [click here](#)
- Click here to download Examination Admit Card.

Below the announcement box, there is a section titled 'GU-FOABA : BACHELOR OF ARTS(ARTS FOA)' with a 'CLICK HERE' button.

### STEP 04 :

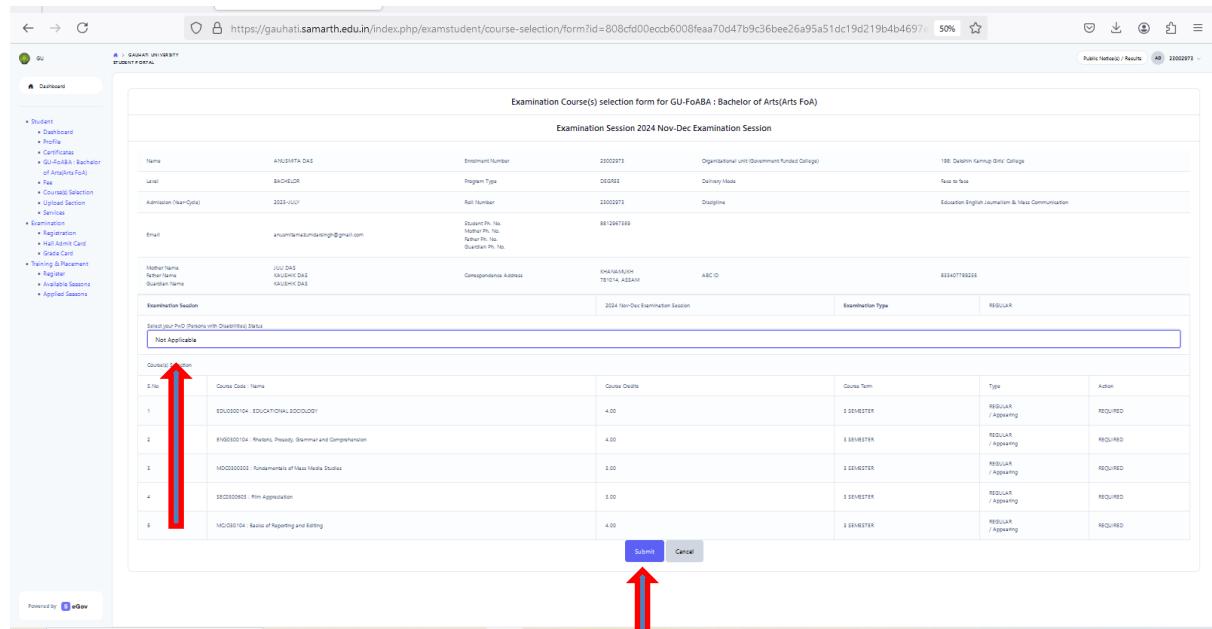
STEP 03 WILL OPEN THE BELOW PAGE WHERE YOU NEED TO CLICK ON **CLICK HERE FOR EXAMINATION FORM**



The screenshot shows the EXAMINATION-REGISTRATION page. The sidebar on the left is identical to the one in the previous screenshot. The main content area has a section titled 'EXAMINATION-REGISTRATION' with the text 'Registration open for **REGULAR** examination 1, 3 SEMESTER 2024 Nov-Dec Examination Session GU-FoABA : Bachelor of Arts(ARTS FOA)'. Below this, there is a 'CLICK HERE FOR EXAMINATION FORM' button. A red arrow points to this button. Below the main section, there is a 'REGISTRATION HIS' section with a 'CLICK HERE' button.

## STEP 05 :

STEP 04 WILL OPEN THE BELOW PAGE WHERE YOU 1<sup>ST</sup> NEED TO SELECT THE PWD STATUS & THEN CLICK ON SUMIT



GU

GU - Gauhati University STUDENT PORTAL

Examination Course(s) selection form for GU-FoABA : Bachelor of Arts(Arts FoA)

Examination Session 2024 Nov-Dec Examination Session

Name: ANUJITA DAS Enrollment Number: 23002371 Organizational Unit (Government Funded College): 198. Dibrishri Karmup Govt. College

Level: BACHELOR Program Type: DEGREE Delivery Mode: Face to Face

Admission Year (Opt): 2023-JULY Roll Number: 23002371 Discipline: Education English Journalism & Mass Communication

Email: anujiitakumardas@gmail.com Student Ph. No.: 88123456789 Father Ph. No.: Guardian Ph. No.: 88123456789

Mother Name: JUJU DAS Father Name: KALUJIT DAS Correspondence Address: CHAUSAJUJU T/104, ASSAM ABC ID: 833407799218

Examination Session: 2024 Nov-Dec Examination Session Examination Type: REGULAR

Select your PWD (Persons with Disabilities) Status: Not Applicable

Course(s) Selected:

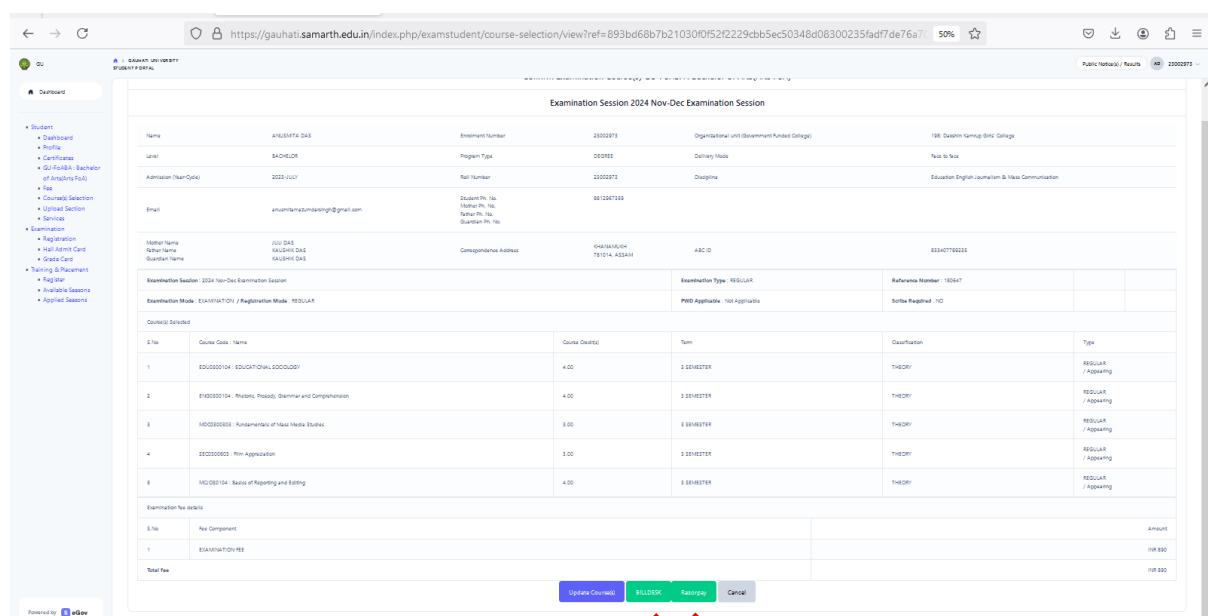
S.No	Course Code / Name	Course Credits	Course Term	Type	Action
1	EDU0300104 EDUCATIONAL SOCIOLOGY	4.00	1 SEMESTER	REGULAR / Appearing	REQUIRED
2	EHE0300104 Physics, Chemistry and Comprehension	4.00	1 SEMESTER	REGULAR / Appearing	REQUIRED
3	MD0300033 Fundamentals of Mass Media Studies	3.00	1 SEMESTER	REGULAR / Appearing	REQUIRED
4	SC0300003 Firm Appraisal	3.00	1 SEMESTER	REGULAR / Appearing	REQUIRED
5	MD030104 Basics of Reporting and Editing	4.00	1 SEMESTER	REGULAR / Appearing	REQUIRED

Submit Cancel

## STEP 06 :

STEP 05 WILL OPEN THE BELOW PAGE WHERE YOU HAVE TO MAKE THE PAYMENT BY CLICKING ON BILLDESK/REZORPAY

**NB : IN THIS PAGE MAY UPDATE THE COURSE IF MADE ANY MISTAKE EARLIER**



GU

GU - Gauhati University STUDENT PORTAL

Examination Session 2024 Nov-Dec Examination Session

Name: ANUJITA DAS Enrollment Number: 23002371 Organizational Unit (Government Funded College): 198. Dibrishri Karmup Govt. College

Level: BACHELOR Program Type: DEGREE Delivery Mode: Face to Face

Admission Year (Opt): 2023-JULY Roll Number: 23002371 Discipline: Education English Journalism & Mass Communication

Email: anujiitakumardas@gmail.com Student Ph. No.: 88123456789 Father Ph. No.: Guardian Ph. No.: 88123456789

Mother Name: JUJU DAS Father Name: KALUJIT DAS Correspondence Address: CHAUSAJUJU T/104, ASSAM ABC ID: 833407799218

Examination Session: 2024 Nov-Dec Examination Session Examination Type: REGULAR Reference Number: 180417

Examination Mode: EXAMINATION / Registration Mode: REGULAR PWD Applicable: Not Applicable Sothe Replied: NO

Course(s) Selected:

S.No	Course Code / Name	Course Credits	Term	Classification	Type
1	EDU0300104 EDUCATIONAL SOCIOLOGY	4.00	1 SEMESTER	THEORY	REGULAR / Appearing
2	EHE0300104 Physics, Chemistry and Comprehension	4.00	1 SEMESTER	THEORY	REGULAR / Appearing
3	MD0300033 Fundamentals of Mass Media Studies	3.00	1 SEMESTER	THEORY	REGULAR / Appearing
4	SC0300003 Firm Appraisal	3.00	1 SEMESTER	THEORY	REGULAR / Appearing
5	MD030104 Basics of Reporting and Editing	4.00	1 SEMESTER	THEORY	REGULAR / Appearing

Examination fee details:

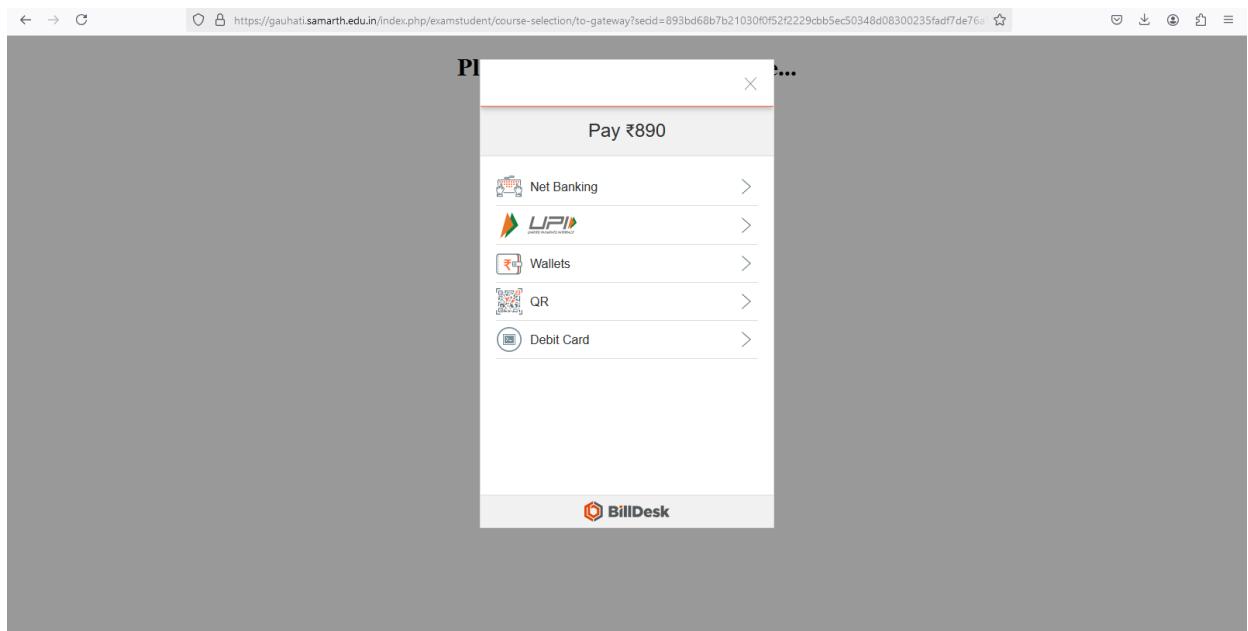
S.No	Fee Component	Amount
1	EXAMINATION FEE	INR 850

Total Fee: INR 850

Update Course BILLDESK RezorPay Cancel

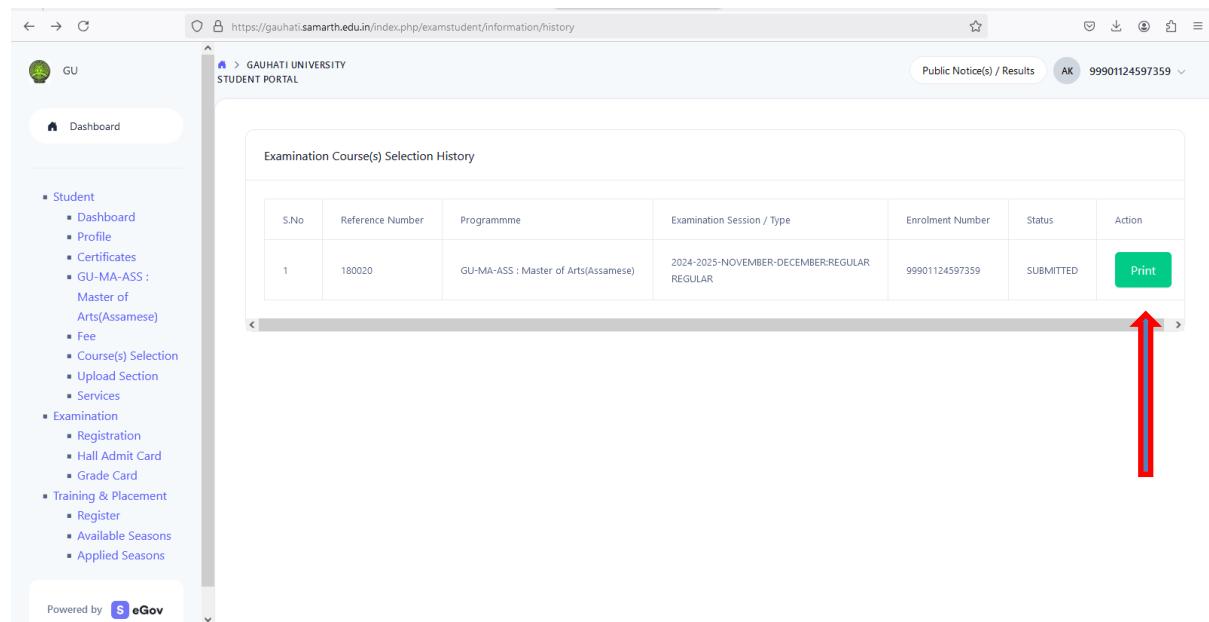
## STEP 07 :

STEP 06 WILL OPEN THE BELOW PAGE WHERE YOU CAN SELECT ANY OPTION TO MAKE THE PAYMENT.



## STEP 08 :

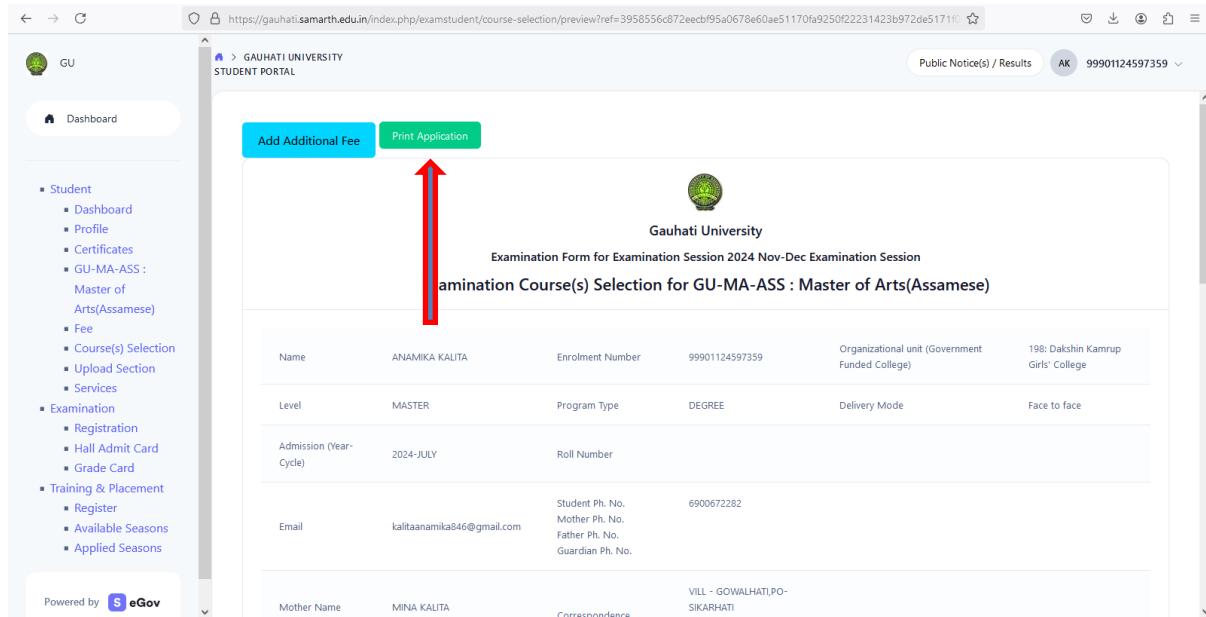
AFTER SUCCESSFUL PAYMENT, THE BELOW PAGE WILL OPEN WHERE YOU NEED TO CLICK ON **PRINT**.



S.No	Reference Number	Programme	Examination Session / Type	Enrolment Number	Status	Action
1	180020	GU-MA-ASS : Master of Arts(Assamese)	2024-2025-NOVEMBER-DECEMBER:REGULAR	99901124597359	SUBMITTED	<b>Print</b>

## STEP 09 :

**STEP 08 WILL OPEN THE BELOW PAGE WHERE YOU CAN NEED TO TAKE A PRINT OUT OF THE EXAMINATION FORM BY CLICKING PRINT APPLICATION.**



The screenshot shows the Gauhati University Student Portal. The URL is https://gauhati.samarth.edu.in/index.php/examstudent/course-selection/preview?ref=3958556c872eebfb95a0678e60ae51170fa9250f22231423b972de5171f. The page title is 'GAUHATI UNIVERSITY STUDENT PORTAL'. On the left, there is a sidebar with a 'GU' logo and a 'Dashboard' button. Below 'Dashboard' is a list of 'Student' and 'Examination' sections. Under 'Student', there are options like 'Dashboard', 'Profile', 'Certificates', 'GU-MA-ASS : Master of Arts(Assamese)', 'Fee', 'Course(s) Selection', 'Upload Section', and 'Services'. Under 'Examination', there are options like 'Registration', 'Hall Admit Card', 'Grade Card', 'Training & Placement', 'Register', 'Available Seasons', and 'Applied Seasons'. At the bottom of the sidebar, it says 'Powered by eGov'. The main content area shows a 'Print Application' button highlighted with a red arrow. Below it, there is a section for 'Examination Course(s) Selection for GU-MA-ASS : Master of Arts(Assamese)'. The table includes fields for Name (ANAMIKA KALITA), Enrolment Number (99901124597359), Organizational unit (Government Funded College), Address (198: Dakshin Kamrup Girls' College), Level (MASTER), Program Type (DEGREE), Delivery Mode (Face to face), Admission (Year-Cycle) (2024-JULY), Roll Number, Email (kalitaanamika846@gmail.com), and Student Ph. No. (6900672282). It also shows fields for Mother Name (MINA KALITA) and Correspondence Address (VILL - GOWALHATI, PO - SIKARHATI). The 'Print Application' button is located at the top of the main content area.

**NB :**

- 1. Students must submit the **PRINT COPY OF THE APPLICATION (EXAMINATION FORM) & ADMISSION RECEIPTS OF FYUGP BA 3<sup>RD</sup> SEMESTER 2024.***
- 2. In addition to Rs. 890.00 (Rupees Eight Hundred & Ninety) students need to pay Rs. 400.00 (Rupees Four Hundred) only against **Centre Fees** & Rs. 340.00 (Rupees Three Hundred & Forty) only against **Practical Fees**.*
- 3. LAST DATE OF EXAMINATION FORM FILL UP & SUBMISSION IS 05<sup>TH</sup> DECEMBER 2024.*

**\*\*\*-- THANK YOU --\*\*\***