



দক্ষিণ কামৰূপ ছোৱালী মহাবিদ্যালয়

মিৰ্জা - ৭৮১১২৫, কামৰূপ : অসম

স্থাপিত : ১৯৮৮ ইং চন

**DAKSHIN KAMRUP GIRLS' COLLEGE**

Accredited by NAAC : B<sup>+</sup> Grade

Mirza - 781125, Kamrup : Assam

Estd. 1988

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Dated Mirza the 10<sup>th</sup> May 2025

**NOTIFICATION REGARDING EXAMINATION FORM FILL UP  
THROUGH**

**GAUHATI.SAMARTH.EDU.IN**

**[FYUGP BA 2<sup>nd</sup> Semester (Arrear) "2023 Batch"]**

**[Presently in FYUGP BA 4<sup>th</sup> Semester (Regular) 2025]**

In pursuance to Letter No. GU/UG/Exam Form/FYUGP (Arrear)/2024-2025/029, Dated 09.05.2025 of the Registrar, Gauhati University, it is hereby informed to all the students of FYUGP BA 4<sup>th</sup> Semester (2023 Batch) 2025 that the **Examination Form Fill Up** process for arrear paper in **FYUGP BA 2<sup>nd</sup> Semester Examination (ESE)** through **SAMARTH e-Gov(GAUHATI.SAMARTH.EDU.IN)** is live now.

Hence all the concerned students of FYUGP BA 4<sup>th</sup> Semester (2023 Batch) 2025 is asked to fill up the Examination Form through **GAUHATI.SAMARTH.EDU.IN** from **09<sup>th</sup> May 2025** to **13<sup>th</sup> May 2025**.

It is mentioned that the payment of **Rs. 890.00 (Rupees Eight Hundred & Ninety)** only against the Examination Form need to deposit through **online payment gateway** available in the **SAMARTH e-Govt.**

In addition to Rs. 890.00 (Rupees Eight Hundred & Ninety) students need to pay the below mention fees via scan the QR Code or Direct Bank Transfer at College Office, DK Girls' College, Mirza (**No other mode of payment will be accepted**) –

- **Rs. 400.00 (Rupees Four Hundred)** only against **Centre Fees &**
- **Rs. 340.00 (Rupees Three Hundred & Forty)** only against **Practical Fees** (having Home Science).

After successful completion of the Examination Form Fill Up process, students must submit the following documents on **13<sup>th</sup> May 2025** without fail –

- ✚ **Acknowledgement of the Examination Form/Receipts of the Online Payment made.**
- ✚ **Admission Receipts of FYUGP BA 3<sup>rd</sup> Semester 2024.**
- ✚ **Mark sheet of the FYUGP 2<sup>nd</sup> Semester (ESE).**

For details may refer to the GU Notice along with the Annexure I  
N.B.

*Students with "F" (Fail) grade in Internal Assessment (INT) only in their Grade/Result Sheet of FYUGP BA 2<sup>nd</sup> Semester Examination need not to fill up the Examination Form. For "F" (Fail) grade in Practical & ESE (Theory) component, Candidates need to fill up Examination Form.*

*N. Kanta Adhikary*  
10.05.2025

(Dr. Nara Kanta Adhikary)

Principal

Dakshin Kamrup Girls' College, Mirza

Principal

Dakshin Kamrup Girls' College

Mirza-781125

# GAUHATI UNIVERSITY

GUWAHATI - 781014

Ref- GU/UG/Exam form/FYUGP(Arrear)/2024-2025/029

Date: 09.05.2025

To,

The Principal

All Affiliated/Permitted General Degree Colleges under Gauhati University

Sub: Online Examination form fill up of Semester-II FYUGP(BA/B.Sc./B.Com/B.Voc/FY-ITEP), Arrear Batch 2023) through SAMARTH e-Gov Portal

Sir/ Madam,

This is to inform you all that the Examination form fill up process for the students of Semester-II FYUGP (BA/B.Sc./B.Com/B.Voc/FY-ITEP), Arrear Batch 2023) Examination, 2025 will be done through SAMARTH e-Gov Portal as per the dates mentioned below:

Examination form fillup will be done through SAMARTH e-Gov Portal from **09<sup>th</sup> May' 2025 to 13<sup>th</sup> May' 2025**. Students can log in the <https://gauhati.samarth.edu.in> for filling their forms.

- i) Office of the Controller of Examinations, Gauhati University will not accept any examination form or fee from students.
- ii) Individual students need to deposit the Examination fees through online payment gateway available in the SAMARTH e-Gov Portal only. **No other mode of payment will be accepted.**
- iii) For reference, please go through the Annexure - I attached herewith.
- iv) **Colleges must complete the Form Verification process by 14<sup>th</sup> May' 2025. Admit Cards/Attendance Sheets will be available only for the verified examination forms.**
- v) Candidates with "F" (Fail) grade in INT (Internal Assessment) component only need not to fill up Examination Form. For "F" (Fail) grade in Practical & ESE (theory) component, Candidates need to fill up Examination Form following the guidelines.

**Fees to be paid:**

**Candidates have to deposit Examination Fees through online payment gateway available in the SAMARTH e-Gov Portal only.**

**Examination fees to be paid to Gauhati University**

Sl. No	Particulars of Fees	Amount(Rs.)
1	Examination Fee	890.00

Note: Centre Fees and practical Fees (if any) will be collected & retained by the concerned college/Department.

Gopinath Bordoloi Nagar

  
Registrar

**Annexure I**

**Steps to follow by candidates to fill up Examination Form**

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the "Registration" from the left hand panel after login
3. Click on "Click here for Examination Form" under **SUPPLEMENTARY examination 2 SEMESTER 2024-2025-MAY-JUNE:SUPPLEMENTARY**
4. Select your PwD status (If not belonging to PwD, select not applicable from drop down menu)
5. Then click on submit button
6. After this select the payment option "Click here for payment via Razorpay"
7. Pay the requisite amount as shown.

**NOTE:**

1. These steps are necessary actions to successfully submit the Examination Form
2. **Please don't refresh while doing the transaction. It may cause failure of the Examination Form Submission.**
3. **After paying the requisite fees, if the form / payment status remains as "Draft", then follow the below mentioned steps :**  
**Go to the "Fee" section > All transaction > Click on Check payment Status of the available options. If the payment was successful, then the form will be submitted.**
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".